

Tai Mo Shan Country Park Visitor Centre	<u>Fax No.</u> 2498 9326	<u>Email Address</u> tmscpvc@afcd.gov.hk
Woodside Biodiversity Education Centre	2670 1091	woodside@afcd.gov.hk
AFCD Lions Nature Education Centre	2791 6413	lnec@afcd.gov.hk

AFCD Country Park Visitor Centres Education Activity
Application Form for Organisation

Please read “Notes to Applicants” before filling in this form.

Particulars of Applicant

Name of Organization	(Chi)	(Eng)
Phone no.		Fax no.
Name of Coordinator		Mobile phone no.

Activity Date, Venue and Time (Monday, Wednesday to Friday, except public holidays).

Option1: _____(dd/mm/yy)	Option 2 : _____(dd/mm/yy)	(Please prioritize your choices)
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Please select as appropriate

Visitor Centres	Time*	No. of Participants	Remark
Shing Mun Country Park Visitor Centre	10:00 – 12:00 (10:00-11:30 [#]) 14:00 – 16:00 (14:30-16:00 [#])	_____	Require English-speaking Interpreter
Tai Mo Shan Country Park Visitor Centre			
Woodside Biodiversity Education Centre			
AFCD Lions Nature Education Centre			

[#]Guided tour time at “Woodside Biodiversity Education Centre”.

I, the undersigned, have read and will abide by the terms of “Notes to Applicants”.

Signature : _____ Organisation Chop :

Name of Coordinator (Block Letter) : _____ Date : _____

For AFCD Official Use Only

File Ref : () in _____

To : _____ Fax : _____

《 Reply Slip 》

Thank you for applying the education activity organized by AFCD _____ Centre, your application

is accepted* is **NOT** accepted as quota is full others : _____

Date of Visit: _____ ()

Time: _____ (Morning / Afternoon session)

No. of Participants: _____

*Please report to the reception counter at date and time stated above.

Department Chop

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AFCD Country Park Visitor Centres Education Activity

Application Form for Schools

Notes to Applicants

1. Please send the application form **by fax or email** to the corresponding Visitor Centre.
2. Applications should be made from 3 months to 3 weeks prior to the date of the activity.
3. Only accept fax or email application. No telephone reservation will be provided. Application will be processed on a first-come first-served basis according to the date and time indicated on the application form.
4. The group size ranges from 15 to 20 persons. Please browse https://www.natureintouch.gov.hk/outdoor/activity/public_guided_tour/ for details.
5. Please provide adequate, correct and clear information. Incomplete application will not be processed.
6. All education activities are generally conducted in Cantonese. Please specify in the application form if an English-speaking interpreter is required.
7. Each group should be led by a coordinator who shall be responsible for maintaining the order and the safety of the group.
8. Each group shall arrange transportation to and leave the Centre. (Shing Mun Road and Mount Parker Road are Restricted Roads. To access the Roads by coach, please apply permits from Transport Department.)
9. Successful application will be notified by fax or email.
10. To enjoy a safe and environmentally friendly excursion, coordinators are advised to refer to the Guidelines listed in the below link and give a briefing to participants to arouse their awareness on hiking safety and conservation before conducting outdoor activities in country parks.
https://www.afcd.gov.hk/english/country/cou_vis/cou_vis_gac/cou_wha_sch_sat.html
11. All education activities will be cancelled without prior notice when Typhoon Signal no. 3 or above, or any rainstorm or thunderstorm warning is in force two hours before the activities. All outdoor activities will be cancelled when
 - a tropical cyclone warning signal is hoisted
 - there is a/an amber, red or black rainstorm warning
 - a thunderstorm forecast/warning is issued
12. All outdoor activities will be cancelled without prior notice when the Forecast of Health Risk of the Air Quality Health Index is Serious (AQHI Scale 10+) for General Stations. Indoor guided tours at Country Parks Visitor Centres will be held as usual.
13. Please treasure educational resources. If you decide to cancel the booking, please notify the Centre at your earliest convenience.
14. Participants are advised to bring drinking water, mosquito repellent and sun block. Attention must be paid to the following measure and code.
 - Wear suitable outdoor clothing.
 - Drink plenty of water.
 - Treasure our nature. Do not disturb wildlife nor collect plants.
15. Protect countryside, support waste reduction.

Personal Data Collection Statement

The personal information is provided by the applicant voluntarily for relevant activities organized by Agriculture, Fisheries and Conservation Department. The information will be provided to relevant staff for application processing, contact and other relevant purposes. Provided that there are no specific administrative reasons, only the name of the organizations/schools and the participants will be kept for record purpose. Except with the consent of participants, all the personal information collected will be destroyed within 6 months after the activities. For enquiries or amendment to the information provided, please send us a written request (Please quote the activity name or the reference number in the request).